



The University of Georgia®

Terry College of Business
Department of Insurance, Legal Studies, and Real Estate

TO: Risk Management and Insurance Employers

FROM: David Eckles, Professor and RMI Internship Coordinator

SUBJECT: Summer Internships

It's my pleasure to invite you to consider participating in the University of Georgia's Summer Intern Program for Risk Management and Insurance students. In addition to greatly assisting in the education of this generation of students, the potential advantages to you include: (1) high-quality help at times when regular employees are on vacation and (2) a close look at prospective employees who plan to enter your industry directly from college. Last year, our students who received practical experience through an internship considered it one of their most worthwhile endeavors to date. Their employers were equally enthusiastic!

Eligible students include juniors or seniors who have completed at least one insurance course. They must enroll in summer school, complete a written project, and have their supervisor provide us with a confidential evaluation. Compensation of at least \$8.00/hour is recommended, but we recognize that a lesser base compensation plus incentives may be appropriate in some sales organizations. If your location is other than the student's home area, housing allowances are both permitted and encouraged.

Regarding timing, our spring semester generally ends in early May 4 and fall classes generally begin in mid-August, so most of our students should be available to work from mid-May through mid-August.

Interested employers may either (1) conduct formal campus interviews or (2) have interested students send them resumes. For those who wish to conduct on-campus interviews, please contact our Career Services Center as described on the enclosed form. For those who wish to use any other approach (on-site interviews, phone interviews, etc.), we will provide information about your internship to our students, and interested students will send you a resume. You can then proceed however you wish in selecting your intern(s) from this pool. We'll begin providing information to students about internship opportunities early in the month of January, so the sooner you indicate your interest, the better your chance of securing just the right student for your needs.

To register your desire to participate in the internship program, please complete the form attached below and return it to me as soon as practical. Thanks for your continuing support of our program!
If you have any further questions or concerns, please do not hesitate to contact me via email (deckles@uga.edu) or phone (706-542-3578).

UNIVERSITY OF GEORGIA
Terry College of Business
Summer Risk Management & Insurance Intern Program

Name of Organization: _____

Address: _____

City, State, Zip: _____

Contact Person & Title: _____

Telephone: (_____) _____ E-Mail Address: _____

Address for Organization's Web Site: _____

Number of student interns you would like: _____

Brief description of anticipated intern duties: _____

Special Qualifications for Applicants: _____

Check here if you wish for us to provide information about your internship to our students, and have interested students send you a resume.

Check here if you plan to conduct on-campus interviews. To schedule interview dates, please contact Debi Grayson, Recruiting Coordinator - Campus Recruiting at Debig@uga.edu. She will assist you in getting your job listings posted on Dawglink. Dawglink is the Career Services Center's online job/internship posting, resume referral, and on-campus interview scheduling system.

Please send this form to Dr. David Eckles, email: deckles@uga.edu, phone: 706/542-3578, fax: 706/542-4295.