



Erin Lancaster
Business Manager II

To Whom It May Concern:

The University of Georgia Professional Master of Business Administration (PMBA) program is a flat-fee program approved by the University System of Georgia Board of Regents (BOR). The total flat fee cost covers the entire program’s tuition and select mandatory University fees. The fees included in the tuition *do not* include textbooks, other student fees such as student activity, student center, athletic, health or transportation and are not included in the total cost of the program. The program is 17, 20 or 23 months in length. Students will complete 16 classes (48 credit hours) across 5 or 6 semesters. The total cost of the program does not change regardless of when the degree is completed. The delivery is lockstep with a fixed schedule where students complete the program together as a cohort.

The total cost for students in the class matriculating 2024-2026 is \$53,700 for Georgia residents, and \$69,300 for non-GA residents. Students may be eligible to be classified as in-state for tuition purposes if they are eligible for an *Economic Advantage Waiver* or the *Petition for Classification as an In-State Student*. The program price is based on many factors including direct and indirect costs; therefore, it is not based on a fixed cost per credit hour or course. Tuition is charged in six equal payments across each semester. A commitment deposit of \$1,000 is applied to the first payment. See website: <https://www.terry.uga.edu/mba/professional/admissions/tuition/>

Due to the flat-rate fee structure there is no breakdown of itemized costs or charges. An eStatement (tuition receipt) may be printed through Student Accounts via Athena (UGA's official student system). A student's class details and grades may be printed from Athena by the student. Tuition rates subject to Board of Regents approval.

Professional MBA Payment Structure:

Estimated Payment Deadlines	Semester	PMBA Module(s)	Courses	Tuition Payment (Georgia Residents)	Tuition Payment (Non-residents)
9/2024	Fall 2024	Module 1	<ul style="list-style-type: none"> • Economic Analysis for Business Leaders • Organizational Behavior and Leadership 	\$8,950 *includes \$1,000 deposit	\$11,550 *includes \$1,000 deposit
1/2025	Spring 2025	Module 2, Module 3	<ul style="list-style-type: none"> • Analytical Tools for Decision Making • Financial Accounting and Reporting • Managerial Finance • Marketing Management 	\$8,950	\$11,550
6/2025	Summer 2025	Module 4	<ul style="list-style-type: none"> • Information Technology and Strategy • Operations Management 	\$8,950	\$11,550
9/2025	Fall 2025	Module 5	<ul style="list-style-type: none"> • Legal & Regulatory Environment of Business • Strategic Management 	\$8,950	\$11,550
1/2026	Spring 2026	Module 6, Module 7	<ul style="list-style-type: none"> • Elective • Elective • Elective • Elective 	\$8,950	\$11,550
6/2026	Summer 2026	Module 8	<ul style="list-style-type: none"> • Elective • Elective 	\$8,950	\$11,550

If you have any further questions or concerns, please feel free to contact me.

Sincerely,
Erin Lancaster



Sponsored Billing (Third Party Payments)

Some employers and agencies assist students with their educational costs. With the proper documentation (see billing authorization requirements below), the University of Georgia will bill an outside organization (sponsor) for a student's tuition, fees, room and board, or other charges on the student account system. In order for the University of Georgia to set up the billing with a third party, please do the following:

- Contact us before the semester begins to let us know you are a sponsored student (acctrec@uga.edu). A billing authorization from your sponsor should be received at least one week prior to the payment deadline. If we do not have your authorization on file by the deadline, we cannot guarantee that your classes will not be dropped for non-payment.
- Pay any charges not covered by your sponsor by the payment deadline to avoid schedule cancellation.

Billing Authorization Requirements:

We must have a billing authorization from the sponsor on file. An authorization letter or voucher must be on the sponsor's letterhead, including the original signature of an official authorized to obligate payment by the company/organization.

The University of Georgia requires authorization from the sponsor in order to establish a billing contract to bill your sponsor directly for payment of your student account charges. This billing authorization must:

1. Be written in English under the sponsor's official letterhead.
2. Contain no restrictions or contingencies (for example, if the sponsor requires grades or transcripts prior to payment, the transaction does not qualify as Sponsored Billing, so the student is responsible for payment by the billing due date and then must seek reimbursement from the sponsor).
3. The authorization letter or voucher must itemize the type of fees and charges the sponsor will be responsible for, such as tuition, housing, meal plan, mandatory fees, health insurance, course and lab fees, etc.
4. Stipulate the exact begin and end dates of the period for which the sponsor will pay the student's charges (note: if the sponsor wishes to continue payment after the end date, the sponsor must submit a new Authorization). The voucher will only be valid for one academic year. Your sponsor must submit a voucher each academic year in order to continue the authorization process.
5. Indicate the student's full name and UGAID.
6. Indicate the name, billing address, telephone number, and email address of the contact person at the company/organization responsible for payment.

Upon receipt of a valid billing authorization, Student Account Services will apply a conditional credit to the sponsored student's account, then bill the sponsor after the drop and add period. Students whose sponsor has not authorized full payment of all tuition and fees are responsible for paying all remaining charges by the payment deadline.

Students whose sponsor fails to pay the authorized charges within 60 days from when they are billed will have their conditional credit reversed and be billed for the unpaid charges. A financial hold may be placed on the student's account until the balance is paid in full. Students are encouraged to remain in contact with their sponsor until the terms of the billing authorization have been met.

Billing Authorizations should be emailed to acctrec@uga.edu or mailed to the following address:

University of Georgia
Accounts Receivable
110 Business Services Building
424 East Broad Street
Athens, GA 30602-4227

Contact Lena Anglin (langlin@uga.edu), UGA Bursar's Office, for additional questions.
https://busfin.uga.edu/bursar/payments_options.pdf