**Terry College of Business – October 2025 SRG Meeting Agenda**

**Wednesday, October 15, 2025 from 9:00am-10:00am**

**Location: E227 Hein Conference Room**

**Zoom Link:** <https://zoom.us/j/91226838964>

**Call to Order and Roll**(\*= in attendance)

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| \*Amy Harris\*Vivian Brookshire\*Michele Plogh\*Jen Lomas\*Carla HillJessica Sensabaugh\*Keith Anderson\*Bailey Bryant\*Kari SicardJeani Wooten**Vacancy**Becky Curry\*Jamie JimenezAllison Gilmore\*Megan Henning Salina Beltran\*Alex Medina\*Sam BrodrickNicole Moore\*Lisa Griffiths**Vacancy** \*Julia Grant | *Tull School of Accounting**Finance**Undergraduate Business Programs**Development & Alumni Relations**Business Office**Full-Time MBA & MSBA**Dean’s Office**John Munro Godfrey, Sr. Department of Economics**International Business Programs**Legal Studies, Real Estate, C. Herman Terry Risk Management & Insurance**Facilities & Logistics**Management Information Systems**Marketing**Music Business**Entrepreneurship**Office of Marketing & Communications**Office of Information Technology & Selig**Institute for Leadership Advancement**Management**Executive Programs**Professional, Executive, & Online MBA**Undergraduate Student Services & Office of Professional and Community Engagement* |

**Agenda**

1. No October Guest Speaker
2. Approval of September Minutes
	* 1st Motion: Alex Medina
	* 2nd Motion: Vivian Brookshire
	* Minutes approved
3. UGA Staff Council Updates
	1. Benefits and Classification Committee:
		1. Terry College of Business is represented by Keith Anderson
		2. Ongoing conversations are being held at committee meetings. If any concerns regarding employee benefits arise, bring to Keith to be addressed at the upcoming committee meeting.
		3. Currently working with the Veterinary Teaching Hospital on offering UGA employee payroll deductions as an option to pay for treatment at VTH. Considering extended payment plan options.
	2. Open Enrollment
		1. Benefits Fair will be held at Georgia Center for Continuing Education and hotel in Mahler Hall tomorrow 10/16 from 10AM – 1PM
	3. USG Council Staff Conference 2025
		1. Held at Valdosta State University from September 30 to October 1.
4. New Business
	1. BAPS Event Planning & Committee Discussion
		1. Halloween Event on October 29
			1. Stelling Study is booked for the event, and invites will be sent out to the Terry Staff listserv shortly. Please share the event with your units (staff).
			2. If your department would like to decorate a table, please reach out to Kari or Keith to reserve a table.
			3. SRG will placing an Amazon Order for candy and other items for this event. Please send your requests to Kari or Keith by noon 10/16.
		2. Other 2025-2026 Events
			1. Holiday Luncheon (Special Events-Deans Office)
			2. Thankful Thursdays
				1. This initiative will continue as it was well received across departments and cost effective.
			3. Spring Events to be discussed at a later date: Wellness event, Valentines Day event, and Staff Appreciation
		3. Moving forward with BAPS (Business and Professional Staff)
			1. Shannon Baker is no longer at Terry but has left a legacy of successful advocacy for staff at TCB for SRG and BAPS to continue.
			2. BAPS will become a subcommittee of SRG (pending vote)
			3. Other subcommittees may be created under SRG, but this would be added to bylaws and voted on by SRG representatives.
	2. Discussion/Approval of By-Law Revisions
		1. Cochairs are permitted and encouraged
			1. **4.2.1** Chair. “The Chair will be responsible for scheduling and conducting all SRG meetings and maintaining the SRG listserv. If needed, Co-Chairs are permitted. The Chair will be elected by and from the Terry SRG to a two-year term of office and is eligible for reelection. A past Chair who has served three consecutive terms may run for that office again after a break in service of at least one term. Before serving as Chair, a member must have previously served on the SRG as a voting member for at least one year. Once elected the Chair represents both their home unit and the entire SRG, and as such the Chair may cast one additional vote only in the case of a tie. If there are Co-Chairs, they will be allowed one collective vote in the event of a tie. The Chair will represent the Terry College SRG as a voting member of the University Staff Council. The Chair shall schedule meetings with the Dean and/or the Senior Director for Finance and Administration once a year or as necessary. The Chair is charged to invite the Dean to address the SRG at least once per year. To ensure a fair process, the Chair is not involved with SRG officer elections.”
		2. Proxy voting now permitted in certain instances; Items requiring discussions will need to be handled differently. (5.6.2)
			1. **5.6.2** “Proxy Voting. In the case that a representative is unable to attend a meeting when voting will be taking place, proxy voting is permitted in certain instances. Approval votes for Meeting Minutes and new member election are eligible for proxy voting; these votes must be emailed to the Chair no later than 2 days before the meeting. Votes on new business are not eligible for proxy voting and should be communicated by the representative to the alternate prior to the meeting.”
		3. Wording seems to be specific to BLC, not adding in TEEC (Terry Executive Education Center), Tifton, or Griffin campuses
			* 1. Reach out to Kasie Fable, Facilities Manager at TEEC about becoming a part of SRG and speaking for TEEC initiatives and support for off campus staff representation
				2. Lisa Griffiths voiced her support for Kasie Fable becoming a liaison between Terry BLC And TEEC
		4. Representative Positions will be reelected unless another delegate from their unit is chosen.
			1. **5.9.3 “**SRG members are auto-renewed each June unless another delegate from their unit is chosen to replace them. Should a representative no longer be able to serve on SRG at any point during the year, their unit will select a delegate who will replace them. The delegate will then be voted in by the current representatives at the next meeting.”
		5. Minutes should be available to SRG and be published on the TCB website
			1. 5.8.1 “Draft minutes will be made available to the SRG from the Secretary no later than five business days before the next meeting. Approved copies of the minutes of each meeting will be made public on the Terry College website, and a short recap will be shared electronically with all representatives to disperse to their units.”
		6. Vote postponed to next meeting; members to review the document and make additional edits
	3. SRG Election for Vice Chair
		1. Responsibilities to be summarized and nominations requested within the next month.
	4. Executive Board Elections
		1. Responsibilities include staying after SRG meetings to plan upcoming agendas with immediate action items, potential talking points, decide on speakers, etc.
		2. Formal nominations for Executive Board positions will be accepted until the next SRG meeting where they will be considered and voted on.
	5. Open Enrollment October 27-November 7
		1. Tobacco Use Affirmation: MUST BE UPDATED or the insured will be charged an additional premium which will not be reimbursed or refunded if mistakenly applied.
		2. Spouse surcharge: Please review your health insurance plan to determine if you need to change or add a spouse to your plan.
		3. Benefits Fair will be held at Georgia Center for Continuing Education and Hotel in Mahler Hall tomorrow 10/16 from 10AM – 1PM
5. Old Business
	1. Update on Newton-Broad Intersection
		1. TCB does not have jurisdiction on this intersection. Athens Clarke County will have final say. Links provided in September minutes to contact ACC about this issue.
	2. Zen Den, an initiative to provide a peaceful space for staff to focus on mindfulness, will be on pause until a Full-time Dean for TCB is elected.
6. Adjournment
	1. Motion to adjourn: Alex Medina
	2. 2nd: Carla Hill
	3. Meeting Adjourned.