**Terry College of Business – September 2022 SRG Meeting Minutes**

**September 21, 2022**

**9:00am**

**Zoom Link:** https://zoom.us/j/91928293043?pwd=TkZhUHNGN3luTEQ3ZjBtMGgvK2dxdz09

**Call to Order and Roll**(\*= in attendance)

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| \*Paula Smith**Vacancy**\*Michele Plogh\*Abbie Vaughn \*Carla HillAshley Tiller\*Keith Anderson\*Sarah Smith\*Kari SicardWendy Wyatt\*Katie Carswell\*Becky Curry\*Jeanne TaylorAllison Gilmore\*Megan Henning \*Ed MoralesWade FieldsLauren MillerLeah SchettlerLisa Griffiths**Vacancy** Monica JohnsonAmerica Seirotti | *Accounting**Finance**Undergraduate Business Programs**Development & Alumni Relations**Business Office**Master of Business Administration**Dean’s Office**Economics**International Business & Office of Diversity Relations**Legal Studies, Real Estate, Risk Management & Insurance**Facilities & Logistics**Management Information Systems**Marketing**Music Business**Entrepreneurship**Office of Marketing & Communications**Office of Information Technology & Selig?**Institute for Leadership Advancement**Management**Executive Programs**Professional & Executive MBA**Undergraduate Student Services**TEEC* |

**New Business**

Fall Festival

* Staff Event organized for October 31st from 1:30-3 p.m. The event will have bingo, small treats, and SRG updates. An invite will be sent to staff via email soon.

BLC Temperature Updates

* Ed forwarded SRG members a Heating and Cooling Setpoint spreadsheet from Chris Williamson on August 17th.
* Any continued complaints or issues should be sent to Ed, who will then forward them to Chris.

Terry Staff Awards

* Deadline for Nominations is October 3rd.
* Successful nominations are generally detailed and substantiated with specific examples of extra effort beyond job duties. Nominations carry over each year, so continued nominations add to the nominee’s file.
* Staff Awards may be added to Terry social media outlets in future.

Other items to note:

* Friday, September 23rd the Business Learning Community will be hosting several large alumni events. Parking will be extremely limited in the Hull Deck and in nearby overflow parking in addition to regular gameday parking restrictions.
* Terry Holiday Luncheon will be hosted at the Classic Center this year.
* Terry Flu Vaccine Clinic will be hosted in Stelling Study on September 28th from 3-5pm.
* The final day to earn USG Well-Being Credit for this cycle is September 30th. The new cycle begins on October 1st.
* Surplus Processing: Staff may ask their business office representative to alert them when members of their unit get new machines in order to facilitate proper surplusing of old machines. Additionally, units wanting to surplus items may reach out to other Terry departments to split costs of surplus order pickups.

**Old Business**

Motion to approve August Meeting Minutes:

* Motion: Jeanne Taylor
* Second: Becky Curry

Motion to Adjourn Meeting:

* Motion: Kari Sicard
* Second: Carla Hill