

TESTING REQUIREMENTS FOR TERRY COLLEGE BUSINESS MINOR ADMISSIONS

To receive the most complete review of your application, applicants are encouraged to submit official ACT and/or SAT scores to UGA, if taken.

- Applicants can supplement their ACT/SAT score(s) by taking the E-Proficiency Profile* (EPP) if they believe their ACT/SAT scores do not represent their current performance level.
- Applicants who have not taken the ACT or SAT must take the E-Proficiency Profile through UGA Testing Services to be eligible to apply to the business minor.

*The [E-Proficiency Profile](#) (EPP; formerly ETS) is a timed, multiple-choice assessment of core skills in critical thinking, reading, writing and mathematics. Applicants can take the EPP a maximum of three times while a UGA student. Scores from all EPP attempts will be reported directly to Terry College from UGA Testing Services, and the highest EPP score will be considered in a student's application. A list of sample EPP questions is available [here](#).

The EPP is administered by UGA Testing Services; students can register [online](#) to take this exam.

More details about the minor application process can be found on the [Minor in Business](#) page.

Steps for Submitting Test Scores

First, confirm if UGA has posted your official ACT and/or SAT score(s) in [Athena](#).

- Once logged in, select *Student > Student & Registration > Student Profile > Prior Education and Testing* (under photo).
- If you see either an ACT or SAT test score on the screen, your scores are already part of the University's records and you do not need to self-report or resubmit scores to UGA.
 - If you have other ACT or SAT scores that are not posted in Athena that you would like to be included in your minor application, you will need to self-report your scores in the minor application **and** send official score reports to UGA's Admissions Office.

If your ACT or SAT test score is not in Athena, you will need to self-report your score(s) in your Terry minor application.

- To self-report your test scores, upload a PDF document(s) containing all the scores used to construct your self-reported scores in the Terry minor application (see instructions on page 2).
- Although not required, you may include information for more than one exam or attempt. Please note that self-reporting a single exam may reduce the cost of sending official score reports to UGA.

Determine if you need to officially submit ACT and/or SAT score reports to the University of Georgia

- If you matriculated as a first-year to a school in the [University System of Georgia](#) (USG) and previously submitted ACT/SAT scores to that institution, you will not need to submit official score reports to UGA. However, you will need to agree to give Terry College permission to obtain and use your USG scores for minor admissions purposes in the minor application.
- If you did not submit ACT/SAT scores as a first-year applicant, or you matriculated as a first-year to a non-USG school (i.e., a private, technical, or out-of-state institution), you will need to self-report your scores in the minor application **and** request your official score report(s) be sent to UGA's Admissions Office.

To request ACT scores (UGA's ACT reporting code = 0872):

<http://www.act.org/content/act/en/products-and-services/the-act/scores/sending-your-scores.html>

To request SAT scores (UGA's SAT reporting code = 5813):

<https://satsuite.collegeboard.org/sat/scores/send-scores-to-colleges/sending-scores>

Please act today – ACT processing can take up to one week and SAT processing can take one to three weeks. If scores are not received by the mid-point of the semester in which you are applying to the minor, your admission decision may be impacted.



Self-Reporting Your ACT Test Scores

If you submit ACT scores, you will be prompted to self-report your English, Mathematics, and Composite scores by uploading a PDF copy of your score report in your minor application. Although not required, you may choose to report the results for more than one attempt of the ACT; the highest score in each of the areas noted will be used. In the example below, the applicant submitted scores from two attempts. Students can download copies of scores for all testing attempts in a single PDF using the print-to-PDF function. Be sure the PDF includes your full name.

	Attempt 1	Attempt 2	Max. score of attempts
Testing Date	09/01/21	01/01/22	
Composite	32	30	32
English	34	29	34
Mathematics	27	30	30

Gathering information needed to self-report ACT scores on your application:

1. Go to MyACT homepage (<http://www.my.act.org>).
2. Log in to your ACT Web Account using the user ID and password you created when you originally signed up for the ACT. If you forgot either your user ID or password, use the "Forgot User ID?" or "Forgot password?" link to retrieve your account info.
3. Click on the "Scores" tab in the upper-left corner of the webpage. This page should list the scores for all testing attempts.
4. Export as PDF or print this webpage to a PDF file (select or "print to PDF" as printer) –be mindful of where you save it. If you do not see an option to print as a PDF, please load Adobe Reader to your computer. Be sure that your name is visible on the downloaded score report.

More information about sending your ACT scores can be found on the [ACT website](#).

Self-Reporting Your SAT Test Scores

If you submit SAT scores, you will be prompted to self-report your Evidence-Based Reading and Writing, Mathematics, and total scores by uploading a PDF copy of your score report in your minor application. Although not required, you may choose to report the results for more than one attempt of the SAT; the highest score in each of the areas noted will be used. In the example below, the applicant submitted scores from two attempts. Students can download copies of scores for all testing attempts in a single PDF using the print-to-PDF function. Be sure the PDF includes your full name.

Revised SAT - after March 2016*	Attempt 1	Attempt 2	Max. score of attempts
Testing Date	05/07/21	08/01/22	
Total Score	1520	1520	1520
Evidence-Based Reading and Writing	790	780	790
Mathematics	730	740	740

*If you took the SAT prior to March 2016, you must self-report your Critical Reading, Mathematics, and Writing scores. *Please do not mix results from the old SAT and the new (revised) SAT.*

Gathering information needed to self-report SAT scores on your application:

1. Go to the SAT home page (<https://collegereadiness.collegeboard.org/sat>).
2. Click the yellow box that says "Get Your Scores."
3. Select "View Details" for the exam you would like to review.
4. Select "Download Report" to generate a pdf – be mindful of where you save it. Be sure that your name is visible on the downloaded score report.
5. Repeat the steps above for each exam you wish to use in your self-report.

More information about sending your SAT scores can be found on the [College Board website](#).

Important: Reporting ACT and SAT information falls under the Student Conduct Code and Academic Honesty policies of the University of Georgia. Please be careful and honest in your reporting. Note that scores will be verified, and incorrectly reported scores may result in a change in your minor admission status.

