

Staff Representative Group recap from meeting on August 25th, 2021
Telework and Flextime Update from Sarah Fraker

- For policy purposes, Flex Schedule and Teleworking are in the same category. Flex Schedule is an adjustment in work hours (starting earlier and leaving earlier, starting later and leaving later, or four 10-hour days).
- Request work flow: the employee or supervisor put the telework/flextime request in. Request had to include how coverage would be handled in employee's absence and a business reason needed. Supervisor approved, then Sarah approved for the college. UGA HR was final approval.
- Teleworking for a single day does not require a formal agreement. Supervisors have the authority to allow this.
- Sarah encouraged us to read through USG's teleworking policy. Regarding childcare: the policy does not allow employees to stay home because your kids are out of school. The policy expects childcare to be the same even when employee is teleworking.
- The process is still open, and decisions can be made annually, hopefully January to begin for calendar year.

Staff Representative Group recap from meeting on September 15th, 2021

Covid Response Committee (CRC)

Co-chair Annette Poulsen attended as a guest speaker. Dr. Poulsen encourages staff to submit feedback that she can share with the CRC and UGA Administration. Contact her at apoulsen@uga.edu.

COVID Response Committee report:

- This year, they are meeting with the president on an as needed basis and are meeting with his staff monthly.
- The survey had 3000 responses in the first week of semester - about 1/3 from staff.
- Most frequent responses were:
 - Mandatory masking and vaccines
 - Social distancing
 - Flexibility benefits of working from off campus
 - Caring for family members
- Most faculty, staff, and students are very happy to be back on campus. They just want to feel safe in the classroom.

The Terry College Staff Representative Group is a collection of elected staff members representing each department within Terry. This organization strives to foster community among classified staff through advocacy and open communication. The SRG serves as a channel of communication between classified staff and administrators to address issues of concern and interest within the college. If you have an item you would like to see addressed at our next meeting, please contact your department's SRG representative or SRG chair, Alexandra Hill (fulmeral@uga.edu).