

# CAREER CHECK-LIST

Start on these items immediately following admission to a Terry major:

***Visit Undergraduate Student Services and Corporate Relations (USSCR).***

Appointments are available for Terry undergraduates via email request. Contact Director Sharen Phinney (sphinney@uga.edu) or Assistant Directors Kim Smith (kimsmith@uga.edu) or Kyla Sterling (ksterling@uga.edu).

***Update your resume.***

The UGA Career Center offers numerous resources to help with your resume, including walk-in resume review hours. Continue to build your resume by participating in Terry, UGA and community organizations and activities.

***Explore Handshake.***

Become familiar with Handshake, managed by the UGA Career Center, in order to apply for internships and full-time positions: [career.uga.edu/handshake](http://career.uga.edu/handshake)

***Participate in a mock interview.***

Call the UGA Career Center at (706) 542-3375 or visit them on the 2nd floor of Clark Howell Hall to schedule a mock interview with your Career Consultant.

***Schedule a professional photo.***

Professional headshots can be purchased at low rates, and a shoot can be scheduled through the UGACard Office at the Tate Student Center.

***Attend Terry and Career Center events.***

Each week of the semester is filled with networking opportunities. Read a complete list in *This Week at Terry* and Career Center emails.



**Terry College of Business**  
**UNIVERSITY OF GEORGIA**