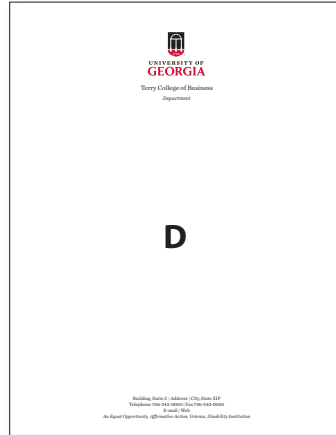
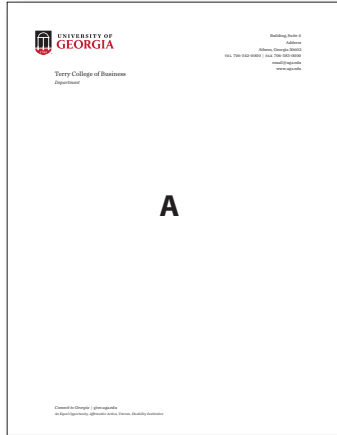




Terry College of Business - Letterhead Order Form

BULLDOG PRINT + DESIGN



1 Contact info (required)

Be sure to confirm your Rush Order by phone or email!

Date:

Contact Name:		Dept:		
Phone:		Email:		
SpeedType #:	OR **Fund:	**Dept ID:	**Program:	**Class:
*Project:	*Project Unit:	*Activity:	*Operating Unit:	*Chartfield 1:

*** Required if no SpeedType * Required only with specific accounts*

2 Job specs (required)

- New Job** **Exact Reprint*** **Reprint with revisions****

Quantity:	Layout: <input type="checkbox"/> A <input type="checkbox"/> D (Order second sheets separately)
Ink Color: <input type="checkbox"/> Red & Black Ink <input type="checkbox"/> Black Ink	Paper choice: <input type="checkbox"/> 70# Classic Crest Smooth ABW Text <input type="checkbox"/> 24# Environment PC White Text <input type="checkbox"/> 24# Classic Crest Eggshell ABW Text w/ Watermark <input type="checkbox"/> 80# Classic Crest Eggshell ABW Text
Turnaround Time:	<input type="checkbox"/> Rush job (additional cost – call to confirm) <input type="checkbox"/> Normal Turnaround

3 Delivery address: (required)

- On-campus (building & room) Off-campus (entire address)

Attention:

***Reprints** – previous job number or approximate date of last printing if known: _____

‡ Indicate new or revised information below – check your proofs carefully. ▶ *Please send a copy of your current letterhead for our reference*

Some information on the letterhead template is optional. Leave fields blank if they do not apply.

4 New or revised order info (do not fill out if exact reprint):

ORDER	College or School: Terry College of Business
	Department:
	Address:
	City/State:
	Zip code:
	Telephone #: _____ Fax #: _____ Cell #: _____
	E-mail: _____ Web: _____
	Other, alternative info, special instructions:

255 South Street • Athens, Georgia 30602 • Telephone 706.542.3861 • Fax 706.542.7200

Completed forms may be printed and faxed or mailed to the address above.

To send this form electronically it must be saved and manually attached to an email and sent to printing@uga.edu.



UNIVERSITY OF
GEORGIA

Terry College of Business
Department

Building, Suite #
Address
Athens, Georgia 30602
TEL 706-542-0000 | FAX 706-583-0000
email@uga.edu
www.uga.edu

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UNIVERSITY OF
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Terry College of Business

Department

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