

Combined Bachelor's/Master's Degree Program

Sponsored by the Graduate School and the Honors Program

The Honors Program provides students with the opportunity to plan a curriculum leading to both the Bachelor's and Master's degrees in four years. This combined Bachelor's/Master's degree program is one of the greatest opportunities available to students at the University. The degrees are subject to the regulations of both the department and the college or school granting the baccalaureate, as well as the Graduate School. It is the student's responsibility to know and fulfill all of the requirements for the combined degrees.

Any department within the University may avail itself of the opportunity to award the combined degrees when an undergraduate student demonstrates Master's-level proficiency. Each department adheres to the standards of excellence established by its faculty and approved by its college or school. The role of the Honors Program is to advise potential candidates, direct students to their departmental undergraduate and graduate advisors, coordinate the students' applications to the Graduate School, and provide documentation of their planned programs of study.

FIRST YEAR

Students interested in the combined degree program should begin researching the opportunity during their first year at UGA in order to plan their academic schedule. Normally prospective candidates should have earned 15 or more credits through Advanced Placement and/or joint enrollment. They should be Honors students in good standing, have a clear focus regarding their prospective major, and be motivated to undertake significant acceleration in their academic studies. Students may want to accelerate their course work through course challenges, independent study, or summer term classes. Students may, however, wish to reserve one undergraduate requirement until their last semester in order to retain eligibility for certain undergraduate scholarships.

The combined Bachelor's/Master's degree program involves skillfully organizing a four-year plan of study and requires coordination among several academic advisors. A general plan of study for the first two years is developed in consultation with an academic advisor in the Honors program and an undergraduate advisor in the student's major. The major courses for both the Bachelor's and Master's degrees should be planned with advice from both the undergraduate advisor and graduate coordinator for the department(s) in which the student is working.

SECOND YEAR

Students should continue to complete core and major requirements under the guidance of their Honors advisor and major advisor. Students should complete the Application as well as the Proposed Plan of Study in consultation with their graduate coordinator. Students must obtain the required signatures and submit this form to the Honors Program prior to enrolling in their first graduate-level course. Twelve hours required for the student's undergraduate major may be taken at the graduate level (6000 or higher) and may be counted toward both the Bachelor's and Master's degrees.

THIRD YEAR

At the beginning of the student's third year at UGA, or after 60 hours of resident credit are completed, the student should complete an application for admission to the Graduate School, take the appropriate admissions entrance tests, and have official scores sent directly to the Graduate School from the appropriate testing agency. The Graduate School recommends a 3.5 cumulative undergraduate grade point average for acceptance; for programs that require the GRE as the entrance examination, a score of at least 1200 is recommended by the Graduate School for admission. The student must submit the following to Graduate Admissions: online application (or paper application), application processing fee, and official transcripts from all institutions attended, excluding UGA transcripts. Letters of reference should be sent directly to the academic department to which the student is applying. At the time of application to the Graduate School the student should request that the Honors office forward the student's Bachelor's/Master's Application, Plan of Study, and Honors recommendation letter to the Graduate School. Students must be formally admitted to the Graduate School and registered for graduate study prior to enrolling in their 13th hour of graduate credit. **After admission to the Graduate School, students must register using their graduate eligibility rather than their undergraduate eligibility and pay graduate tuition.**

FOURTH YEAR

During the Fall semester of the fourth year students should initiate a graduation check with their undergraduate department and school or college. They should be completing the course and thesis (or comprehensive exam) requirements for their department and college or school. Students should check the Graduate School Web site (www.gradsch.uga.edu) for deadlines pertaining to application for graduation, program of study form submission, and thesis format check for the Master's degree. Students who cannot meet all requirements for the Master's degree within the four-year period or who are enrolled in a designated five-year program will under normal circumstances complete their undergraduate curriculum and finish the Master's degree the following year. When all degree requirements of the department and school or college are fulfilled in the senior year concurrently with those of the Graduate School, the candidate shall earn both the Bachelor's and Master's degrees on the same graduation date.

**APPLICATION
COMBINED BACHELOR'S/MASTER'S DEGREE PROGRAM**

Date _____ Intended Graduation Date: Bachelor's Degree _____ Master's Degree _____

NAME _____ S.S.# _____

LOCAL ADDRESS _____

E-MAIL _____ PHONE _____

Please fill in the term in which you have completed or will complete the following:

- _____ Finish the undergraduate core curriculum
- _____ Meet with the departmental Undergraduate Advisor to discuss your proposed plan of study
- _____ Begin undergraduate major course work
- _____ Meet with the departmental Graduate Coordinator to discuss Master's requirements and program of study
- _____ Submit this Application and Proposed Plan of Study to the Honors Program (must be prior to enrolling in your first graduate course)
- _____ Take the GRE
- _____ Apply to the Graduate School (submit application, application fee, transcripts, and references) and request a recommendation letter from the Honors Program.
- _____ Begin registering as a graduate student (must be prior to enrolling in your 13th hour of graduate coursework)
- _____ Complete your undergraduate course work
- _____ Submit a thesis proposal or take comprehensive exams (as required by department)
- _____ Complete your Master's degree requirements

I recommend this student for participation in the Honors Program combined Bachelor's/Master's Program and agree to serve as the major professor for the student's graduate work.

PROFESSOR'S NAME (Please print) _____ Title _____

Signature _____ Date _____ Department _____

GRADUATE COORDINATOR APPROVAL _____ Date _____

DEPARTMENT HEAD APPROVAL _____ Date _____

DEAN OF GRADUATE SCHOOL APPROVAL _____ Date _____

HONORS PROGRAM APPROVAL _____ Date _____

**PROPOSED PLAN OF STUDY
COMBINED BACHELOR'S/MASTER'S DEGREE PROGRAM**

Date _____

Student's Name _____ S.S.# _____

Undergraduate Department _____

Courses for Bachelor's degree:

Course Name	# of hours	Course Name	# of hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Courses for Dual Credit (to count toward both Bachelor's and Master's degrees):

_____	_____	_____	_____
_____	_____	_____	_____

Graduate Major _____ Graduate Degree _____

Courses for Master's degree:

Course Name	# of hours	Course Name	# of hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PROFESSOR'S NAME (Please print) _____ Title _____

Signature _____ Date _____ Department _____

GRADUATE COORDINATOR'S NAME (Please Print) _____

Signature _____ Date _____ Department _____

DEPARTMENT HEAD APPROVAL _____ Date _____

DEAN OF GRADUATE SCHOOL APPROVAL _____ Date _____

HONORS PROGRAM APPROVAL _____ Date _____

REVISED PLAN OF STUDY BACHELOR'S/MASTER'S PROGRAM

Date _____

Student's Name _____ S.S.# _____

Undergraduate Department _____

Courses for Bachelor's degree:

Course Name	# of hours	Course Name	# of hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Courses for Dual Credit (to count toward both Bachelor's and Master's degrees):

_____	_____
_____	_____

Graduate Major _____ Graduate Degree _____

Courses for Master's degree:

Course Name	# of hours	Course Name	# of hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PROFESSOR'S NAME (Please print) _____ Title _____

Signature _____ Date _____ Department _____

GRADUATE COORDINATOR'S NAME (Please Print) _____

Signature _____ Date _____ Department _____

DEPARTMENT HEAD APPROVAL _____ Date _____

DEAN OF GRADUATE SCHOOL APPROVAL _____ Date _____

HONORS PROGRAM APPROVAL _____ Date _____